# How to E-Sign Your License Agreement

1. Login to the website, arriving at the "My Account" page and click "View License Details"

License Holder Information		Current Active License(s).				
Name: Address: Club Name Email: Phone: Mobile Phone:	8809 Lenox Pointe Drive Charlotte, NC 28273 Orbis Hunting Club (704) 587-0031	RLU #: LWS - Boone Creek Ennis (101 Acres) Status: Reserved Amount: \$250.00 • View License Details	)			
Edit Info						
Total Club Members associated with this account: 4						
👗 Edit Club Men	nbers					

## 2. Click "Create License"

RLU No:	LWS - Boone Creek Ennis
License Acres	101
Location	Treutlen County, GA
License Start Date	Jul 01, 2023
License End Date	Jun 30, 2024
License Fee	\$250.00 😧
Payment Due Date	Feb 03, 2024
Deer Hunting with Dogs Allowed:	No
Description	
Special Conditions	Not Available
Property Maps	Aerial TOPO Elecation
RLU Contact Info:	365 NW Lake City Avenue Lake City, FL 32055 877-586-4868 hunting@LegacyWildlife.com

## Clicking Create License will start the Licensing Wizard

Be sure to carefully read the directions on each page of the license wizard to verify the information before E-Signing the License document. To proceed through the tabbed pages, click the colored buttons located at the bottom of each screen to move forward. Note you can exit the wizard at any time by clicking "Exit". 1. <u>License Summary</u>: Displays the reservation information for your club. Verify that that RLU number, price, payment due date and the license state and due date are correct and click "Add Harvest Information" to proceed to the next tab.

1. License Summary	2. Harvest Information	3. Verify Club Members	4. E-Sign License	5. Payment Options			
Please verify your license infor	mation below:						
RLU No:		LWS - Boone Creek Ennis					
Acres:		101					
Location:		Treutlen County, GA					
License Start Date:		July 01, 2023					
License End Date:		June 30, 2024					
Total Amount Due:		\$250.00 😡					
Payment Due Date:		February 03, 2024					
Licensee:							
		8809 Lenox Pointe Drive Charlotte, NC 28273					
Club Name:		ORBIS HUNTING CLUB					
	Click the butto	n below to start your License Creation	Process				
2. Add Harvest Information				Ex			

2. <u>Add Harvest Information</u>: Enter the harvest information for the previous season in the respective fields. Note all fields must have a quantity, so enter "0" if there was none harvested. Click "Save &Verify Club Members" to proceed to the next tab.

1. License Summary	2. Harvest Information	3. Verify Club Members	4. E-Sign License	5. Payment Options
	Please enter your ha	rvest information from the previ	ous hunting season.	
	Note: All field	s are required; enter 0 if nothing	is harvested.	
Buck	Hog			
Doe	Turkey			
Doe	Turkey			
3. Save & Verify Club Members >				Exit

3. <u>Verify Club Members</u>: Club members are verified on this screen, you can also add new club members on this screen, as shown by the larger arrow, and you can click to edit or delete as shown by the small arrows on the club member line.

Make changes to your cli	ab member roster autheeded, using	the tools below. Make sure ALL	club members are listed.		
Click Here to Add a New C	Lub Member				
Name	Address				
	8809 Lenox Pointe Drive Charlotte, NC - 28273				
Ashley Davidson	8809 Lenox Pointe Drive Charlotte, NC - 28273 Car Device				
Donald Duck	8809 Lenox Pointe Drive Suite B Charlotte, NC - 11111 Edit Delete				
	123 Donald Duck Lane Apt 1	Blue Ridge, NC - 28273		Edit Delete	
Donald Duck					

4. <u>Create License</u>: Allows you to create your license document, review it and e-sign the document. Note you do not actually sign, it is an auto-e-sign, by agreeing to the terms and conditions and by clicking a button your name it applied to the document.

1. License Su	mmary	2. Harvest Information	3. Verify C	lub Members	4, E-S	ign License	5. Payment Options
		Payment Click the best	License Pri Due Date: <mark>Sa</mark>	ce \$250.00 😡 turday, Febru	ary 3, 2024		
		COCK DIE OUL	on below to r	er algi i your ue	ense document		
The v	wiil generate a	preview of the ucense obc	E-Sign Lice	se Agreemer		cated with the up	Exk
				1985 - Barrer Crede F			
		I I II NE NA AMERICA DI LA ILI TALIA NUN ARTI		LWS - Hoone Crock I	anas.		
bereinafter c bivision, 356 NW L bereinafter c WHEREAS: between Trail Ridge NOW THEI payable to Licenson of which	alled "Licensee." Licensor has e Land, LLC, herei REFORE, For a on the dates a	ntered into a Master Hunting Li nafter called "Landowner" and Nat nd in consideration of the sums set forth in Table 1, and other	cense Agreeme ural Resource Pi set forth in 1 good and valu	nt dated January anning Services, Table 1, which table consideration	25, 2024 by and inc. (NRPS). sums are due and s, the receipt and ollows:		
<ol> <li>Licensor forth herein below, "Exhibit A" and by accordance with the</li> </ol>	r hereby grants to on the following / this reference following rates ar	o Licensee certain hunting and fis properties, hereinafter called the are made a part hereof. License ad schedule:	hing rights, sub "Property," ma e shall pay an	ject to the terms ps of which are annual license	and conditions set attached hereto as fee to Licensor in		
		Table 1					
State	County	Tract Name	Acres	Total Due	Date Due		
Georgia	Treutien	LWS - Boone Creek Ennis	101	\$250.00	February 03, 2024		
Checks paya 2. The right construed a sale, tra rights hereunder is p granted are solely res	ble to: Legacy Wil hts which Licens ansfer, lease, pro permissive only a stricted to hunting	hdlife Services, 356 NW Lake City A sor grants to Licensee hereunder fit, or other disposition of any it in no sense adverse to the title g and fishing rights.	shall constitute therest in the P to Landownershi	, F1. 32055 t a mere license roperty. Licensee p and possession	and shall not be 's exercise of any . The rights herein		
<ol> <li>The terr</li> <li>2024, unless cance hereunder shall be r and obligations of Li</li> </ol>	n of this Agreer lled as provided revoked and this icensee hereunder	ment shall be for the period begind therein. Upon expiration or car Agreement shall be of no furthe shall survive the expiration or can	nning on July incellation of t r force and effe cellation of this a	01, 2023 and er his Agreement, ct; provided, hor Agreement.	ding on June 30 all rights granted vever, the liability		
<ol> <li>Licensee license. LICENSEE</li> </ol>	e shall pay to Li AGREES TO PA	icensor a payment, in the amoun AY THE TOTAL DUE ON OR BEI Page 1 of 9	t specified abov FORE THE AN	re in Table 1, fi NUAL DUE DAT	r the term of this ES. This		
ividually and as club n	nembers. Furthe	rmore I acknowledge that I have b	een designater	I as the Licensee	Representative au	uthorized	
		I Agree Disag	ree				

Note if you disagree, the reservation is not removed, but you will need to start the process over.

5.<u>Payment Options</u>: This is the final step to secure your renewal, you have the option to print off your payment invoice and send in your payment or make your payment online using the secure system.



### For Mail in Payments

It can take up to 14 business days to process, so please keep this in mind, when you anticipate sending your payment and when the payment is due. You will receive an email once the payment is processed letting you know your license is Executed and your renewal is completed. NOTHING will be mailed back to you, please access your account for a copy of your agreement, as well as your maps and member ID cards.

#### **For Online Payments**

The online payment screen will allow you to choose to pay via credit card/debit card or ACH via your bank account. If you choose to pay online, your license will Execute immediately after being processed.

Note that if you select ACH payment, the system will prompt you to select your banking institution. You will then be required to enter your online bank account login information. This information will not be stored and is secure through a third-party payment provider. This method keeps your information safe and prevents fraudulent use of your bank account information. \*Please note that the license payment on your credit card or bank statement will display "<u>OneConnect</u>", this is the payment processor and is a valid charge. Disputed payments will incur additional fees to re-instate a valid hunting license.